**Ms. Marlene Diaz**

**Valencia College Winter Park Campus Fall 2017**

**Mondays and Wednesdays 1:00 pm-2:15 pm Room 115 [SPC 1608 CRN 11266]**

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| Week 1:  8/28/17  8/30/17 | Syllabus & Class Introduction  Ch. 1: Practical Speaking (Fundamentals of Speech book) & Ch. 1: Becoming a Public Speaker (Pocket Guide book) | Introduction Speech & Information Sheet |
| Week 2:  9/4/17  9/6/17 | 9/4: Labor Day Holiday (No Class)  9/6: Chapter 2: Perception, Self, and Communication (Fundamentals of Speech book), Chapter 2: From A to Z: Overview of a Speech (Pocket Guide book), and Chapter 3: Managing Speech Anxiety (Pocket Guide book) | Self Metaphor Speech Assignment |
| Week 3:  9/11/17  9/13/17 | **Self-Metaphor Speeches**  Chapter 4:Analyzing the Audience (Fundamentals of Speech book), Chapter 6: Analyzing the Audience (Pocket Guide book), & Chapter 17: Choosing a Method of Delivery (Pocket Guide book) | Exercises for Critical Thinking  Page 108 #1 (Fundamentals of Speech book) |
| Week 4:  9/18/17  9/20/17 | Chapter 7: Selecting a Topic and Purpose (Pocket Guide book), Chapter 8: Developing Supporting Material (Pocket Guide book), Chapter 9: Locating Supporting Material (Pocket Guide book), &  Chapter 10 Finding Credible Sources on the Internet (Pocket Guide book) | Our Librarian’s Research Presentation |
| Week 5:  9/25/17  9/27/17 | **Research Speeches**  Chapter 27: Communicating in Groups (Pocket Guide book) | Forming groups |
| Week 6:  10/2/17  10/4/17 | Chapter 28: Presenting in Teams (Pocket Guide book)  **Panel Discussions** | Work in groups |
| Week 7:  10/9/17  10/11/17 | **Group Presentations**  Chapter 29: Business & Professional Presentations (Pocket Guide book) | Prepare for the Review |
| Week 8:  10/16/17  10/18/17 | Midterm Exam Review  **Midterm Exam** | Bring a number 2 pencil to the Midterm Exam. |
| Week 9:  10/23/17  10/25/17 | Chapter 23: Informative Speaking (Pocket Guide book) & Chapter 20: Speaking with Presentational Aids (Pocket Guide book) | Introduction of requirements for the Informative Speech |
| Week 10:  10/30/17  11/1/17 | Chapter 15: Developing the Introduction and Conclusion (Pocket Guide book) and Chapter 12: Organizing the Speech (Pocket Guide book) | Put the finishing touches in your Informative speech presentation & outline preparation. |
| Week 11:  11/6/17  11/8/17 | **Informative Speeches w/Visual Aids**  **4-5 Minute Speech** | **Informative Speech Typed Outline with an MLA Works Cited page** |
| Week 12:  11/13/17  11/15/17 | Chapter 24: Persuasive Speaking (Pocket Guide book) & Chapter 16: Using Language (Pocket Guide book) | Introduction to Persuasive Speech Guidelines |
| Week 13:  11/20/17  11/22/17 | 11/20/17: Logic and Reasoning Video  Debates  **11/22/17: Thanksgiving Holiday** | Put the finishing touches in your Persuasive Speech presentation & outline preparation. |
| Week 14:  11/27/17  11/29/17 | **Persuasive Speeches**  **5-7 Minute Speech** | **Persuasive Speech Typed Outline with Bibliography** |
| Week 15:  12/4/17  12/6/17 | **Final Exam Review** | **Review your notes and Power Point Presentation slides under Content in Blackboard** |
| Week 16:  **12/11/17**  **1:00 pm-3:30 pm** | **50 Question Multiple Choice**  **Final Exam** | **Bring your number 2 pencils with you.** |

**\*There may be end of the chapter assignments and/or activities due that are not mentioned in the schedule above. This is yet another reason as to why attending class is very important. I will let you know what questions are due in class whether for homework or for in class activities.**